



European College of Veterinary Clinical Pathology

CT/ECVCP/2015/

Doc No. 283

President:

Catherine Trumel
E-Mail: c.trumel@envt.fr

Date: _____

Treasurer:

Myriam Defontis
E-Mail: m_defontis@hotmail.com

To: (Applying laboratory)

From: ECVCP Committee for Laboratory Standards

Vice President:

Zoe Polizopoulou
E-Mail: poliz@vet.auth.gr

Dear (diplomate contact):

Secretary:

Elsbeth Milne
E-Mail: Elspeth.Milne@ed.ac.uk

We are writing in regard to your application for initial/ recertification application for approval as an ECVCP Training Laboratory by the ECVCP Committee for Laboratory Standards. We have reviewed your application.

Past President:

Saverio Paltrinieri
E-Mail: saverio.paltrinieri@unimi.it

The core areas for which the laboratory is applying for approval are: (fill in)

Councillor:

Ernst Leidinger
E-Mail: ernst.leidinger@invitro.at

The following table indicates areas which have (X Sub-parts) and have not (Y Sub-parts) been fulfilled in your application.

(Alt 1:)

The Committee has declined approval for your laboratory as a training laboratory pending fulfillment of those areas indicated above and more detailed in the following table.

We would appreciate resubmission where the comments to the Sub-parts not or only partially fulfilled at present are addressed.

We will look forward to receiving an updated application in the near future.

(Alt 2:)

The assessment of the initial/ recertification application is satisfactory for the outlined sections and sub-parts. We are pleased to be able to provide **Full Approval** for the X laboratory in Z as an ECVCP Training Laboratory.

We appreciate the work that has gone into the completion of this initial/ recertification application. Once approved status has been obtained, periodic review every 5 years will

Administrative Assistant: Sue Lennon

Email: secretariat@ecvcp.org

be required in order to retain approved status. You will find further information about the requirements on the ESVCP/ECVCP website.

If resubmission or additional information is needed for continuation of Full Approval, we will contact you.

Sincerely,

EXAMPLE

Section	Sub parts	Included in application	Major comments	Minor comments	Conclusion
General Information	Diplomate associated with the laboratory				
	Job description of the Diplomate in charge of the training program				
	Purpose of the laboratory				
	Quality Plan				
Recertification Application	Change Log				
Personnel	Personnel				
	Workflow/ Organigramm				
List of Equipment	List of Equipment				
	Information about LIS				
List of Parameters	List of Parameters				
List of SOPs	List of SOPs				
	SOP of core areas				
Haematology	Instrument Information				
	Frequency of QC & QC rule used				
	Information about TE_a and TE_{obs}				
	External QC				
Biochemistry	Instrument Information				
	Frequency of QC & QC rule used				
	Information about TE_a and TE_{obs}				
	External QC				
Endocrinology	Instrument Information				

	Frequency of QC & QC rule used				
	Information about TE_a and TE_{obs}				
	External QC				
Haemostasis	Instrument Information				
	Frequency of QC & QC rule used				
	Information about TE_a and TE_{obs}				
	External QC				
Cytology	Pre-analytical Quality				
	Analytical Quality				
	Post-analytical Quality				

Members of the ECVCP Committee for Laboratory Standards:

Chair: Dr. Stefanie Klenner, scil animal care company,
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