**Confidential Disclosure Agreement**

This Agreement is entered into force on (the ‘*Effective Date*’) by and between **The ECVCP** and

(Surname)

(First name)

(Street & house no.)

(Post code & town)

(Country) (hereinafter referred to as ‘*The Contributor*’).

For the purposes of the foregoing (e.g. committee meetings, exams, etc.) it shall be necessary for The ECVCP to disclose to The Contributor certain Information (ECVCP exam questions and answers) which it considers to be of a confidential nature. The ECVCP exam for obtaining Diplomate status is based on a database of questions, whose contents and character are prepared and reviewed by the Examination Committee. Maintenance of a secure database is essential to ensure fairness for the examination of future candidates. Therefore, it is agreed as follows:

1. **DEFINITIONS**
   1. ‘Confidentiality Period’ shall mean the period of thirty (30) years from the Effective Date;
   2. ‘Information’ shall mean all visual, oral, written and/or electronic information and data, materials or know-how directly related to ECVCP exam questions and answers.
2. **CONFIDENTIALITY**
   1. The Contributor agrees, for the duration of the *Confidentiality Period*:
      1. **in case of being a candidate NOT to discuss any questions of the exam with other candidates BEFORE all ANSWER SHEETS have been turned in to the proctor.**
      2. **NOT to discuss or reveal any questions, cases or images belonging to the exam with any outside person, including future candidates.**
   2. Any breach of this agreement will be reported to the ECVCP Board who is entitled to take the pertinent disciplinary actions.
3. **EXEMPTIONS FROM CONFIDENTIALITY**
   1. The obligations to keep secret shall not apply in the event that the respective *Information* or such parts thereof:
      1. can be shown by written documentation to have been known to The Contributor prior to disclosure by The ECVCP; or
      2. comes into the public domain by publication or otherwise through no breach of this Agreement; or
      3. can be shown by written documentation to have been made known to The Contributor from another source free from any obligation of confidentiality and was not obtained either directly or indirectly from The ECVCP.

***The ECVCP The Contributor***

Place/date: Place/date:

Signature:

Signature:

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