

Dear ECVCP resident

Welcome to the ECVCP approved residency programme!

As per ECVCP regulations, there are a number of documents that are required from you during your residency.

We highly recommend that you read through and familiarise yourself with the regulations of the ECVCP, as set out in the Information Brochure:

<http://www.esvcp.org/index.php/publications/ecvcp-information-brochure.html>

Before you start:

You must register with the ECVCP. Your training programme has been approved by the Education Committee and your laboratory by the Lab Standards Committee. These last two items have been taken care of by your supervisor, but you are responsible for registering yourself with the ECVCP. Your residency will only officially start once this registration has been approved by the Credential Committee.

Please submit the following documents to the Credential Committee:

1. Resident enrolment form (<http://www.ecvcp.org/index.php/publications/credential-committee-docs.html>)
2. Curriculum vitae with recent photograph
3. Letter of Training Programme Approval from Education Committee
4. Letter of Laboratory Approval from Lab Standards Committee
5. List of planned externships

At the end of each year of your residency:

1. Annual progress report filled out by your supervisor. This can be found at (<http://www.esvcp.org/index.php/publications/credential-committee-docs.html>). A log-in to the website is required. If you or your supervisor do not have log-in information, please contact the secretariat at secretariat@ecvcp.org.
2. Case logs: 50 each of haematology, cytology, chemistry, per year. Record the pertinent clinicopathological findings and an interpretation. These should cover a scope of species and diseases.
3. Activity log, describing your externships, journal clubs, rounds, laboratory duty, research and presentations over the preceding year. An example activity log can be found here: (<http://www.ecvcp.org/index.php/publications/training.html>)

From the second year of residency:

Three case reports and one general clinical pathology essay are required for examination entry. It is recommended that you start writing and submitting these from the second year of your residency. The guidelines for writing these can be found here: (<http://www.ecvcp.org/index.php/publications/credential-committee-docs.html>)

Exam application

Please consult Section 5 of the information brochure to ensure that you fulfil the requirements for examination entry. Essentially, you must have completed all of the documentation described above, as well as have 1 first-author and 1 second-author publications from your residency period. These publications must either be published, or be in press/ accepted.

Please consult the ECVCP Exam Checklist for more details (<http://www.esvcp.org/index.php/publications/training.html>). Finally, the Exam Application Form and Programme Director Report for Exam Application can also be found here and should be completed: (<http://www.ecvcp.org/index.php/publications/training.html>).

If your case and activity logs and case reports/ essays have already been approved by the Credential Committee, you do not need to send them again.

Please send all of the documents described above, as well as any questions to the Credential Committee via the secretariat: secretariat@ecvcp.org. Please do not send documents to individual members of the Credential Committee. This is for quality and document control purposes.

Regards
ECVCP Credential Committee